Making a Plan to Check Progress

**Objectives:**

* To decide when and how progress on action points will be checked.

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| **Time** | **Method** | **Content** |
| 5 mins  15 mins  10 mins | Instructions  Group work  Presentations and discussion | The CR or facilitator underlines the importance of implementing the action plans developed in this workshop. In groups, participants will propose a framework for checking on progress. The plan should be practical and feasible, for example giving responsibility to line managers to check supervisees’ progress in implementing action points, and a CP review at the next full staff meeting.  Groupwork  Two groups read out their plans. Others comment. Discuss to reach consensus on a plan for checking on progress. |