Finance and Resource Management

The session on finance and resource management starts by identifying lesson learned, either based on recent emergency experience or based on a case study. Then participants identify actions that need to be taken in order to ensure robust finance and resource management in future emergencies.

**Objective:**

* To identify lessons learned and best practice for finance and resource management in emergencies, based either on recent experience or on the Sri Lanka Tsunami Case Study.

**Key Messages:**

* Set up fin-admin systems from day one
* Train staff and partners in using them.
* Have tools and procedures ready
* Have a uniform system across the CP and agency.

**Materials:**

* Handout Sri Lanka Tsunami Case Study on Finance (For CPs without recent emergency experience.)

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| **Time** | **Method** | **Contents** |
| 30 mins  30 mins  15 mins  15 mins | Plenary discussion + note taking  Group work  Plenary  Plenary | **FOR CPS WITH RECENT EMERGENCY EXPERIENCE**:  Return to the timeline of events (from the Setting the Scene session): 48 hrs, 1 week, 2 weeks, 1 month, 3 months. Using one flipchart for each time period, write down when key finance and resource management decisions were taken.  Form groups and discuss: What worked well? What should have been done differently? Write down 5+ lessons learned on finance and resource management.  Each group presents their work.  Agree on key lessons learned. |
| 15 mins  30 mins  30 mins | Plenary  Group work  Plenary | **FOR CPS WITHOUT RECENT EMERGENCY EXPERIENCE:**  Read the Sri Lanka Tsunami Case Study on Finance. Discuss the lessons learned. Based on the emergency scenario developed in Setting the Scene, discuss whether these lessons learned might apply to your country context.  Related to the scenario, what finance and resource management challenges can be anticipated? How could they be overcome? Write down at least 5 best practices for finance and resource management in future emergencies.  Each group presents their work. Agree on common themes and lessons learned. |
| 5 mins  15 mins  10 mins | Instructions  Groups of 3  Plenary | Based on these lessons learned or best practice, in small groups, identify what actions need to be taken now in order to ensure best practice in finance and resource management in future emergencies?  Group work. Teams are instructed to write one idea / action point per card.  Each group shares one idea, till all ideas have been shared. Facilitator posts the action points on the wall as groups present. |