**Group Exercise #1**

Five Guiding Questions for reporting:

1. What indicators need to be reported on?
2. Best format of the report? [Charts/tabular ?]
3. What are my data sources?
4. Do I need parent form only or related “child” files, as well?
5. What calculations do I need?

In small groups, and using the Five Guiding Questions as a guide, **sketch** what a report that captures the following data would look like:

* How many participants per organization, broken down by sex
* % breakdown of favorite colors in group
* # of participants by sector, with the ability to filter by sex
* Report on # of support trips per region, broken down by organizations responding

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